



PANASONIC APPLIANCES INDIA COMPANY LIMITED

CIN: U30007TN1988PLC016184

Registered Office: National Highway No.5, Sholavaram Village, Ponneri Taluk, Chennai 600067
Telephone No.: +91-44-26330133 • **Fax No.:** +91-44-26330132 • **E-mail:** papin.secretary@in.panasonic.com
Website: www.panasonicappliances.in

NOTICE OF THE THIRTY SECOND ANNUAL GENERAL MEETING AND INFORMATION ON E-VOTING

NOTICE is hereby given that the **Thirty Second Annual General Meeting** ('32nd AGM') of the members of Panasonic Appliances India Company Limited ("the Company") will be held through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") on **Friday, September 25, 2020, at 10:00 a.m. IST**, in compliance with the applicable provisions of the Companies Act, 2013 read with General Circular No. 20/2020 dated May 5, 2020, General Circular No. 14/2020 dated April 8, 2020 and General Circular No. 17/2020 dated April 13, 2020 issued by Ministry of Corporate Affairs, Government of India (collectively referred to as "MCA Circulars"), to transact the business as set out in the Notice dated August 10, 2020 calling the AGM.

As per Rule 11 of the Companies(Accounts) Rules,2014, the notice of AGM and the Annual Report of the Company for the financial year 2019-20 ("Annual Report 2019-20") have been mailed electronically (email) on August 31, 2020, to all the members whose email addresses are registered with the Company or the depositories/depository participants as on August 28, 2020. These documents are also available on the website of the Company at www.panasonicappliances.in and the website of National Securities Depository Limited ("NSDL") at www.evoting.nsdl.com.

In pursuant to the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and other applicable provisions, if any, the Register of Members and Share Transfer Books of the Company will remain closed from **Sunday, September 13, 2020 to Friday, September 25, 2020 (both days inclusive)** for the purpose of Annual General Meeting.

In pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is providing e-voting facility to its members to exercise their right to vote by electronic means. The Company has entered into an agreement with National Services Depository Limited (NSDL) for providing e-voting facility. The e-voting platform will be opened for voting from **Tuesday, September 22, 2020, at 9:00 a.m. IST** and ends on **Thursday, September 24, 2020 at 5:00 p.m. IST** to enable members of the Company, holding shares either in physical form or dematerialized form, as on the cut-off date i.e. **September 18, 2020**, to cast their vote electronically in respect of the business to be transacted at the AGM. The e-voting shall not be allowed beyond the said date and time. The Company has appointed **Mr. M. Alagar**, Practicing Company Secretary, to act as the Scrutinizer for conducting the e-voting process in a fair and transparent manner.

Manner of registering/updating email address is as below:

- Members holding shares in physical mode, who have not registered/updated their email addresses with the Company, are requested to register/update the same by clicking <https://www.integratedindia.in/emailupdatation.aspx> or by writing to the Company with details of folio number and attaching a self-attested copy of PAN card at papin.secretary@in.panasonic.com.

Members holding shares in dematerialized mode, who have not registered/updated their email addresses with their Depository Participants, are requested to register/update their email addresses with the Depository Participants with whom they maintain their demat accounts.

After due verification, the Company/Integrated will forward their login credentials to their registered address.

- Any person, who becomes a member of the Company after dispatch of the Notice of the AGM and holding shares as on cut-off date may obtain the User ID and password in the manner as provided in the Notice of the AGM, which is available in the Notice of the AGM, which is available on Company's website.
- Such members may cast their votes using the e-voting instructions, in the manner specified by the Company in the Notice of AGM.

A person whose name is recorded in the Registrar of Members or in the Register of Beneficial owners maintained by the depositories as on the cut-off date i.e. **September 18, 2020** only shall be entitled to avail the facility of remote e-voting as well as voting in the General Meeting.

Corporate members intending to attend the meeting through their Authorized Representatives are requested to send a duly certified copy of the Board Resolution/Power of Attorney to the Company through e-mail to papin.secretary@in.panasonic.com authorizing their representatives to attend and vote at the meeting.

Members who would like to express their views or ask questions during the AGM, may register themselves as a speaker by sending their request from their registered email address mentioning their name, DP ID and Client ID/Folio number, PAN, mobile number to papin.secretary@in.panasonic.com on or before **September 18, 2020**. Those members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time at the AGM.

The members who have cast their vote(s) by remote e-voting may also attend the AGM, but shall not be entitled to cast their vote(s) again at the AGM.

In case of any queries/grievances connected with the remote e-voting or the members need any assistance before or during the AGM, the members may contact Ms. Pallavi Mhatre, Manager, National Security Depository Limited, Trade World, "A" Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400013 at the designated email IDs: evoting@nsdl.co.in or pallavid@nsdl.co.in or to the Company email ID: papin.secretary@in.panasonic.com.

By Order of the Board
for **Panasonic Appliances India Company Limited**
Sd/-

Jayaprakash Kalappan
Chief Financial Officer & Company Secretary
FCS No.: 8009

Chennai, August 31, 2020